

Addendum to the press release: Guide to supporting emails and documents, in chronological order.

The pertinent documents and pdfs of emails have been labeled with the date – and sometimes the time – to make them easier to reference and check with.

- October 18 email with preliminary draft of an FAQ document about the planned suspensions that will be shared with faculty after the suspensions. (10 18 Key Messages, 10 18 Key Messages document)
- October 19-20. Email chain about draft of a letter to students in suspended programs.
- October 30 – Provost Weissenburger shares with Harms a draft of the next morning’s statement. It is headed “Statement to Department Chairs/Dean/Monica/Terri” (10 30 Statement to Department Chairs email and document)
- October 30 – 12:37 pm – Email from Weissenburger to Chancellor Wachter, Harms, Milan:
 - “Renee, Brenda and Jordan, According to the UW System policy, we should not suspend programs effective immediately. We need to notify UW System at least 4 weeks prior to the desired effective date. Please, too, note the governance bullet. According to the other UW System policy, governance approval is only needed when faculty layoff is involved. I will check with Jim Henderson and Tom Stafford on this matter immediately. Jackie”

A paste of statute 3.3.2 Process to Suspend Admissions is included in the email. One piece of information the Provost is supposed to supply to APEI (“the governance bullet”) is “Confirmation of the approval of the appropriate institutional governance body or bodies;”

- October 30 – 12:59 – Provost Weissenburger forwards an email to VC of Enrollment Brenda Harms and Communications Director Jordan Milan, that she had just sent to UW System’s Vice President Henderson and Head Legal Counsel Stafford requesting confirmation of the Chancellor’s authority to suspend programs without the approval of shared governance. Her note to Harms and Milan reads:
 - “Terri Kronzer has indicated to me that governance does not need to approve the suspension of programs. I am sending along this email to UW System Vice President Jim Henderson and Tom Stafford, head legal counsel. See below. Another UW System policy (the one that was guiding me) talked about only needing governance involvement when faculty layoffs or terminations were intended. Yikes.”

The text of the email to Henderson and Stafford asks for confirmation of the Chancellor’s authority to suspend programs without approval of shared governance in light of the “approval” language mentioned above, and mentions that a quick response is needed, as they are planning to make the announcement the next day.

- October 30 – 17:05 (5:05 pm) Weissenburger sends to the Chancellor an email from UW System’s Head Legal Counsel Stafford about the statutory language giving the Chancellor the final say in decisions. Stafford wrote:
 - “Thus, under the statutory language, I believe Chancellor Wachter does make the final call on program suspensions. To the extent that the language re “approval” in

SYS 102 conflicts with the statutory mandate regarding the faculty's "advisory" role in academic and educational activities like the program suspensions you reference below, the statutory language controls."

- This is immediately followed by a statement of the need for consultation with shared governance:
 - "Have you consulted with faculty shared governance regarding the program suspensions? Both statutory sections noted above contemplate that the faculty be given an opportunity to be consulted and to advise the chancellor."

- October 30, 17:14 (5:14 pm) – System VP Henderson comments on Legal Counsel Stafford's email –
 - Well stated, Tom. Jackie, on submajors or minors, there is no role for System in the approval or suspension of those. I would recommend that you consult with faculty governance on those as well, but the decision is one that rests with the Chancellor.
Jim
(Note the assumption that faculty governance should be consulted.)

- October 31st, 8 am. Department chairs and other personnel are informed at a meeting called the day before that programs have been suspended and no new students will be admitted to them.

- October 31st, 9:17 am. Official email from the Chancellor is sent to staff and faculty. (Academic Program Changes 10 31)

- November 2 15:15 (3:15 pm) Associate Dean Monica Roth Day shares with the Provost (cc'ing others) a draft of a memo she is writing to officially inform APEI (Academic Programs and Educational Innovation) of the suspension of the majors. Her email includes previous emails between her and UW-System's Director of Academic Programs Diane Treis Rusk, who contacted Roth Day the day after the suspensions. Treis Rusk's emails reference both the lack of advance notice of suspensions to UW-System and the expectation of consultation with shared governance.
 - "I read this in the clip sheets
<http://www.duluthnewstribune.com/news/education/4351888-uwsdropping-multiple-academic-programs> and have been getting some questions. Since we have not received any notices regarding suspension or elimination, may I assume that this story was picked up while the matter was being considered by your governance groups?"
Among other things, Treis Rusk's email includes the rules for suspending programs which Roth Day will use to write the needed memo for APEI.

- November 2 16:45 (4:45 pm) Dean Yohnk (cc'd in previous email) thanks Roth Day "for bringing this notification matter to our attention and for writing this draft document to UW System regarding recently-suspended programs."

- November 3 An official notice of the suspensions is sent to UW System's VP Henderson and Director of Academic Programs Treis Rusk. (11 03 Program Suspensions at UW-Superior and attachment 11 03 Memo of Suspension – Entitlements at UW-Superior 2017)
- November 7 & 8. A draft of the rationale for suspensions of specific programs is circulated for feedback. (11 07 0851 Suspended Programs(...); 11 08 Suspended Programs(...), 11 08 1359 RE_ Suspended Programs (...))